

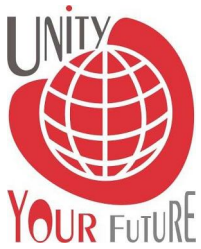


## How to claim Union Unemployment Benefit.

**Provided that you have paid at least 52 contributions or more into the Union.**

- 1) **Complete the attached Claim Form in BLOCK CAPITALS with your full name, address and Date of Birth.**  
  
It is very important that you put your last place of employment, your previous occupation, and the date you last worked.  
  
Please return the Claim Form to Head Office, so that your membership and claim for benefit can be verified.
- 2) **Take your Unemployment Ticket with you to the Jobcentre when you make a claim for Job Seekers Allowance and ask them to sign it with the date of signing on.**  
  
Please make sure that you have completed the top section of the form, and signed it.
- 3) **When you have at LEAST eight days or more marked on your card then you can return it to Head Office (making sure that you have completed the top section).**  
  
You can if you wish, wait until the card is completed before returning it, as many people feel that receiving the full amount of £80 more beneficial to them instead of receiving it in smaller amounts. This is of course your decision.
- 4) **Benefit is currently payable at £20.00 per week. It is payable for a maximum of 4 weeks, this is subject to the 3 un-paid waiting days.**  
  
We do not pay for paid holidays, or wages in-lieu. (If the company you worked for paid you wages in-lieu, then you can not begin to claim the benefit until these weeks have expired).
- 5) **If you are currently claiming Statutory Sick Pay or Incapacity Benefit, then you can not start to claim benefit until such time that you are fit and seeking work, and have registered for Job Seekers Allowance.**
- 6) **If you are unable to sign for Job Seekers Allowance due to the fact that you may have only paid a reduced stamp, then you should bring your card and have it stamped at Head Office once a fortnight.**  
  
You can, as an alternative take it to your local lodge which is held fortnightly if this is more convenient for you and it will then be signed by a Union Official.
- 7) **When your card has been signed and completed you can then return it to Head Office for payment, which will be in the form of a cheque, posted to your home address.**





## CLAIM FOR UNEMPLOYMENT BENEFIT

**PLEASE COMPLETE IN BLOCK CAPITALS.**

SURNAME

Mr/Mrs/Miss/Ms

FORENAME

DATE OF BIRTH

ADDRESS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER

PREVIOUS OCCUPATION

FACTORY LAST WORKED AT

DATE LAST WORKED

PERIOD OF MEMBERSHIP

Years	Months
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SIGNED: \_\_\_\_\_

**FOR HEAD OFFICE USE ONLY.**

CLAIM CHECKED BY:

DATE CLAIM CHECKED:

MEMBERSHIP NUMBER:

**No payment can be made until membership has been verified by Head Office.**

**Geoff Bagnall - General Secretary**



